



## Health Services Competitive Selection File Review Request

Please complete the Competitive Selection File Review Request with all required documents attached. Neither file review requests nor supporting documentation will be accepted after the deadline! Documents may not be submitted individually.

Please reference the College catalog for Student Guidelines, Academic Scoring, and Specific Admissions Procedures for Diploma and Associate Degree Level Health Sciences programs for the Competitive Selection Process.

On the second page of the File Review Request, please list the Level I courses required for the program in which you seek admission; to include where and when each course was completed, and the letter grade attained. Please use the current online College catalog to verify *Level I: Preparatory/Core Course* listings for the program being sought. If you repeated a required course, please list information relative to the highest grade achieved. WGTC must have an official academic transcript on file for any school attended and for any credit transferred.

Please view your academic history through Banner Web to find the dates and grades for specific courses.

**Allied health, computer and science courses must have been completed within seven years of the start date of the program. Courses completed more than seven years previous to the start date may not be considered.**

Please check box to verify that you have met the requirements and/or attached each of the following:

- I am in good academic standing with WGTC.
  - I have earned a minimum grade of C in each required course and a minimum GPA of 3.0 in the courses required to be completed to enter the competitive selection process.
  - A copy of current CPR card (both front and back)
    - Must be issued by American Heart Association
    - Must be for the Healthcare Provider
    - Must be current and not due to expire prior to semester of start date
  - Scores from Psychological Services Bureau exam (does not apply to Registered Nursing) Scores are valid for 5 years. Applicants to Clinical Laboratory Technology, Dental Hygiene and Radiologic Technology must have a **minimum raw score of 200** on PSB Edition 3 or a **minimum raw score of 250** on other Editions of the PSB. Applicants to Medical Assisting, Practical Nursing and Surgical Technology must have a **minimum raw score of 160** on PSB Edition 3 or a **minimum raw score of 200** on other Editions of the PSB.
- or-**
- Scores from National League of Nursing exam (only applies to Registered Nursing). Scores are only good for 5 years. A **minimum score of 85** is required to be eligible to apply.
  - Dental Hygiene applicants** – If desiring additional points for documented healthcare clinical experience, dental related experience or dental assisting experience, an employer letter of verification is attached.
  - Registered Nursing applicants** – If desiring additional points for documented healthcare clinical experience or Licensed Practical Nursing experience, an employer letter of verification is attached.

# Health Services Competitive Selection File Review Request

## *Personal Information*

_____	_____	_____	_____
Student ID	Last Name	First Name	MI
_____	_____	_____	_____
Street Address	City	State	Zip
_____	_____		
Telephone	Email Address		

## *Program Information*

_____	_____	_____
Program	Campus	Application Deadline

Students must be currently enrolled or admitted to the Healthcare Science certificate pursuing admission to their desired degree level Healthcare program **OR** currently enrolled or admitted to the Healthcare Assistant certificate pursuing admission to their desired diploma level Healthcare program to be included in the competitive selection process.

*Students may apply for only one program and at only one location. Students who attempt to apply to more than one program or more than one location will not be included in the competitive selection process.*

## *Academic History – Level I: Preparatory/Core Courses*

Required Level I Course	Where Taken	When Taken	Letter Grade Received	Is Official Transcript on File with WGTC?

## *CPR Information*

Are you currently certified in CPR for Healthcare Providers by the American Heart Association? _____
Expiration date: _____

I understand that this request, along with all course information and supporting transcripts, test results, copy of current CPR card and employer verification letter (if requesting points for Dental Hygiene or the Registered Nursing program) necessary for file review must be received by the competitive selection deadline. I also understand that completion of these courses and meeting other minimum requirements does not guarantee selection as there are a limited number of seats available in the occupational and clinical courses and selection is based on the competitive selection process.

\_\_\_\_\_

Student Signature Date

## *For Staff Use Only*

<input type="checkbox"/> Student is in good academic standing	<input type="checkbox"/> All required transcripts have been received
<input type="checkbox"/> All Level I courses complete/current/min. grade C	<input type="checkbox"/> CPR for Healthcare Providers is attached
<input type="checkbox"/> Student has a 3.0 GPA in required Level I courses	<input type="checkbox"/> Appropriate test scores are current and attached