



OFFICIAL WITHDRAWAL FORM

CAMPUS _____

CURRENT DATE _____

LAST DATE OF ATTENDANCE _____

Directions: The Student Should Answer All Questions

SOCIAL SECURITY NUMBER or Student ID number

SSN boxes - Last Name First Middle Maiden

Street Address City State Zip Code County Telephone

Current Program Degree Diploma Certificate Status DEV PROVISIONAL REGULAR

SEX: RACE: BIRTHDATE: ADVISOR:

PROGRAM WITHDRAWAL INFORMATION

EMPLOYER INFORMATION

Name: Address: City: State: Zip Code: Email: Phone #: Contact: Continuing Ed. Info:

A. REASONS FOR LEAVING PROGRAM PRIOR TO COMPLETION

(CHECK ONE ONLY)

- 1. Academic Deficiency 2. Disciplinary 3. Financial 4. Personal 5. Medical 6. Moved 7. Deceased 8. Completed Personal Objective 9. Other

ENTER EFFECTIVE FISCAL YEAR OF CHANGE

B. EMPLOYMENT STATUS (CHECK ONE ONLY)

- 1. Employed in Field 2. Employed in Related Field 3. Employed in Unrelated Field 4. Unemployed 5. Status Unknown 6. Continued Education 7. Military 8. Unavailable for Employment 9. Refused Employment 10. Employed in Field and Continuing Education 11. Employed in Related Field and Continuing Education 12. Employed in Unrelated Field and Continuing Education

Completion of this form does not automatically entitle students to a refund. To receive a refund student must withdraw during the first 3 consecutive calendar days following the first day of class. To drop a class email: registrar@westgatech.edu.

Pell Recipients - Withdrawing from class may result in a recalculation of your Title IV award. You may owe Title IV funds back to WCTC.

STUDENT'S SIGNATURE: DATE:

ADVISOR'S SIGNATURE (IF NEEDED): DATE:

STUDENT SERVICES (IF NEEDED): DATE:

As set forth in its student catalog, West Georgia2 Technical College does not discriminate on the basis of race, color, creed, national or ethnic origin, gender, religion, disability, age, veteran status, or citizenship status (except in those special circumstances permitted or mandated by law). Equity (Title IX) coordinator is V.P. for Student Affairs, ADA (Section 504) coordinator is V.P. of Administration. They are located at 176 Murphy Campus Blvd., Waco, Georgia. 770-537-6000