

WGTC 2.1

Local Board of Directors

The State Board of Technical and Adult Education is authorized by law (O.C.G.A. 20-4-11) to establish local Boards of Directors for Georgia's technical colleges.

(a) Authority of the local Board:

- (1) The local Board of Directors interprets State Board policies and provides supplemental policies to ensure that the needs of the citizenry, business, and industry in the institute's service area are met to the highest possible degree and in the most cost effective and efficient manner, within the guidelines of the policies and goals and objectives of the State Board of Technical and Adult Education.
- (2) The local Board shall establish its guiding policies, subject to change from time to time, but all of which shall be in accordance with the established objectives, the trusteeship to the public, and the policies of the State Board of Technical and Adult Education.
- (3) The policies of the local Board can be amended or adopted by the local Board acting collectively at any regular meeting of the local Board subject to the local Board's bylaws.

(b) Responsibilities of the local Board:

- (1) Maintain awareness of, and communicate to the president, local industry and community needs for programs and services to be provided by the institute.
- (2) Review and approve the local plan for evaluating the College and the processes and outcomes of its student services and instructional programs.
- (3) Review, approve, and submit to the State Board for information and comment an annual report regarding the performance of the institute relative to its goals and objectives. The report shall include the technical College's performance in meeting the regular (ongoing) and short-term training needs of business, industry, and the community at large. It shall also outline effective and efficient utilization of staff and facilities.
- (4) Approve and confer the awarding of all certificates, diplomas, and degrees to students completing approved programs in the regular instructional program of the institutes, having assured that all standards, competencies, and other requirements of the State Board and the College have been satisfied.
- (5) Review, approve, and assure implementation of the institute's plan to identify and initiate, on a periodic and timely basis, the current and future training needs of business, industry, and the community at large.

- (6) Review, approve, and submit to the State Board for its information and comment any other institute wide long- or short-range plans necessary or desirable for the institute to develop in preparing to meet the future needs of the communities and industries within the institute's service area.
- (7) Review and approve the statement of goals and objectives for the institute.
- (8) Review, approve, and submit to the State Board for its review and approval the institute's annual submission under the Institutional Effectiveness System [now PAS: Performance Accountability System]. Accordingly, in consequence of the requirements of IES [now PAS], the Board shall approve all proposals for new programs, facility expansions, and new faculty positions for submission to the State Board for its consideration.
- (9) Review, approve, and submit to the State Board for its review and approval a proposed annual continuation and improvement budget for the institute.
- (10) Following approval of each fiscal year's State Budget review, approve, and submit to the State Board a proposed annual operating budget for the institute.
- (11) Review, approve and submit to the State Board for its consideration proposed amendments to the College's operating budget.
- (12) Review and approve the College's monthly fiscal report of receipts, expenditures, and fund balances.
- (13) Assure that the institute operates at all times in accordance with the policies of the State Board.
- (14) Make any other recommendations as deemed appropriate to the president or the State Board regarding the improvement of the institute's operations or postsecondary technical education in general.

Membership

Members of the local Boards of Directors are appointed by the State Board of Technical and Adult Education. The President of the Technical College recommends appointments and re-appointments after polling local business and industry leaders for suggestions.

Local Boards have at least seven and not more than seventeen members. Members must reside or be employed within the College's designated service area and within the county they represent. All counties in the service area must be represented by at least one Board member. Members are chosen to reflect the diversity of business, industry and economic development interests within the service area. The State Board considers minority and female representation in making appointments to local Boards of Directors.

At its June meeting each year the State Board appoints or reappoints local Board members to fill expiring terms or to serve three-year terms beginning July 1. No local Board Director will be appointed to serve more than three consecutive three-year terms. Local Boards are to notify the State Board immediately of any vacancies in unexpired terms, and the State Board will appoint a new member to serve the remainder of the term.

References: State Board Policy 2.4.1.
State Board Procedure 2.4.3p.
State Board Procedure 2.4.4p.
State Board Procedure 2.4.5p.
<https://tcsգ.atlassian.net/wiki/spaces/policymanual/overview>

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