

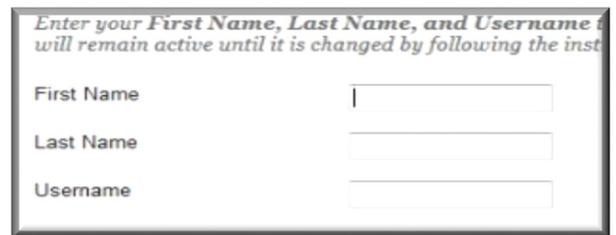
# Blackboard Account Activation

## BLACKBOARD USERNAME:

Your blackboard username is 26\_Your 9 digit number. Your 9 digit number is your unique student ID number provided by the college, not your social security number.

## SET YOUR PASSWORD:

1. Go to the WGTC Blackboard page: [westgatech.blackboard.com](http://westgatech.blackboard.com)
2. Select Forgot Your Password [Forgot Your Password?](#)
3. Enter your first name, last name, and username. Use the name **printed on your schedule**. Scroll to the right, if needed, and click "Submit." The password reset link will be sent to your WGTC student email account.
4. Login into to your **WGTC student email** account.



Enter your First Name, Last Name, and Username. This link will remain active until it is changed by following the instructions.

First Name	<input type="text"/>
Last Name	<input type="text"/>
Username	<input type="text"/>

System Admin 826 - onli. Lost Password Notification - Forgot your password? This message is a response to the Forgotten Password utility on your Blackboard

Click the link provided in the "Lost Password Notification" email. If you do not see the "Lost Password Notification" email, check your spam/junk folder. Set your password and click "Submit."

Forgot your password?

This message is a response to the Forgotten Password utility on your Blackboard system. If you did not use this tool to generate this message, you should contact your System Administrator immediately: [online@tcsg.edu](mailto:online@tcsg.edu). To set a new password on your account, click on the URL below or paste it into your browser exactly as it appears.

[https://westgatech.blackboard.com/webapps/blackboard/password?action=change&user\\_id=826\\_sford2&passdate=1447185316685&passcode=3E8D6B32B7414FEDC7915AF09AD00E5C](https://westgatech.blackboard.com/webapps/blackboard/password?action=change&user_id=826_sford2&passdate=1447185316685&passcode=3E8D6B32B7414FEDC7915AF09AD00E5C)

When you go to this location, you will be allowed to set a new password for your account.

## RETURN TO BLACKBOARD:

You should be automatically redirected to Blackboard once your password is set. If not, return to the Web address provided for Blackboard. Login using your username and the password that you just created. Your courses will appear under "Course List."

## HELPDESK

If at anytime during this account activation you have problems, please submit a helpdesk ticket. To do so, click "Helpdesk Request Form" on the WGTC Blackboard page.

**Help and Resources**

[Helpdesk Request Form](#)