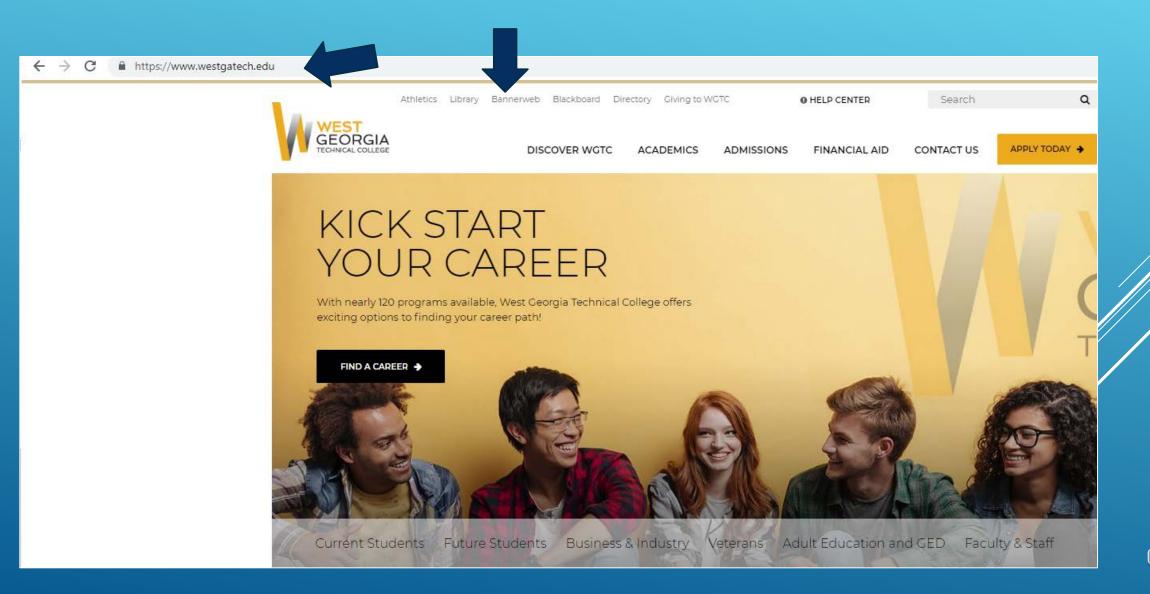
# BANNERWEB TUTORIAL



# Go to http://www.westgatech.edu

## Click on Bannerweb



HELP CENTER

FINANCIAL AID

APPLY TODAY

Q



DISCOVER WGTC ACADEMICS

ADMISSIONS

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Search

BANNER WEB



Home > Admissions > Banner Web

#### **Future Students**

Admissions

How to Apply

Articulation Agreement

Request Information

Tuition & Fees

Dual Enrollment

Placement Tests

Forms

Admissions Categories

Student Consumer Information

Admission FAQs Registrar

Banner Web

Decial Dopulations Form

#### BANNER WEB RESOURCES

Banner Web login - Log on to Banner Web.

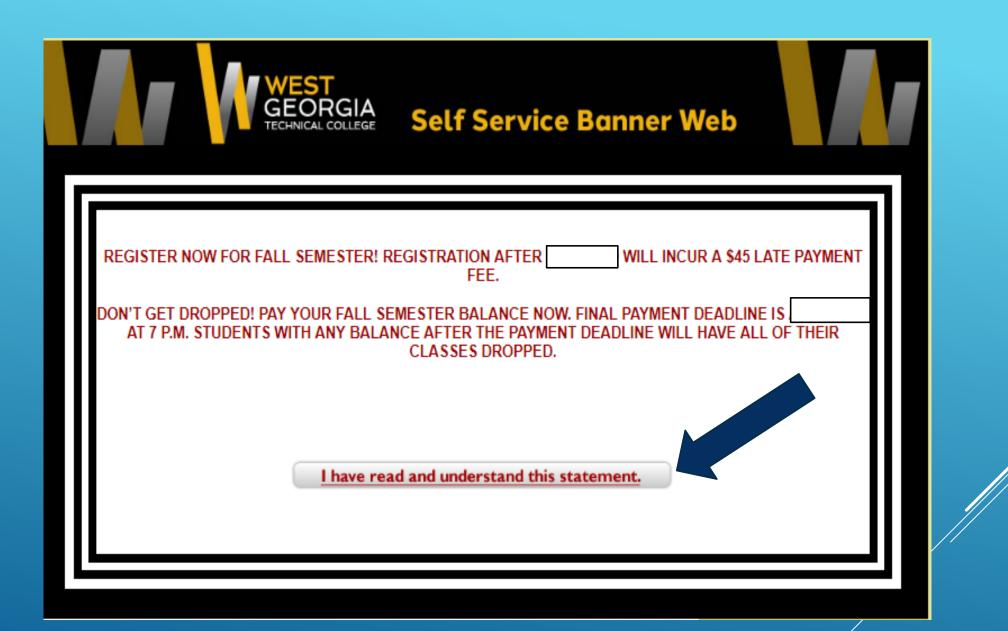
Banner Web Cuide – Learn how to log on to Banner Web, how to log on to your student email, how to register for classes, how to pay for classes and more!

Banner Web Interactive Search - Search for courses.

FAQ - View frequently asked questions about Banner Web.

# Banner Web login/





Read and acknowledge the late fee payment statement. Dates are specific to the semester.





# Self Service Banner Web

#### **Resources:**

- \* INTERACTIVE CLASS SCHEDULE
- \* COURSE CATALOG SEARCH
- \* ACADEMIC CALENDAR
- \* STUDENT EMAIL LOGIN TUTORIAL
- \* STUDENT EMAIL LOGIN

#### Self Service Banner Login

#### Forgotten Pin?

#### **TUTORIALS**

First-Time User

Obtaining Email Username

Find Academic Advisor

Register Online

Add to the Wait List

Authorize your Financial Aid

Pay For Classes Online and View Charges/Payments

View and Print Your Class Schedule

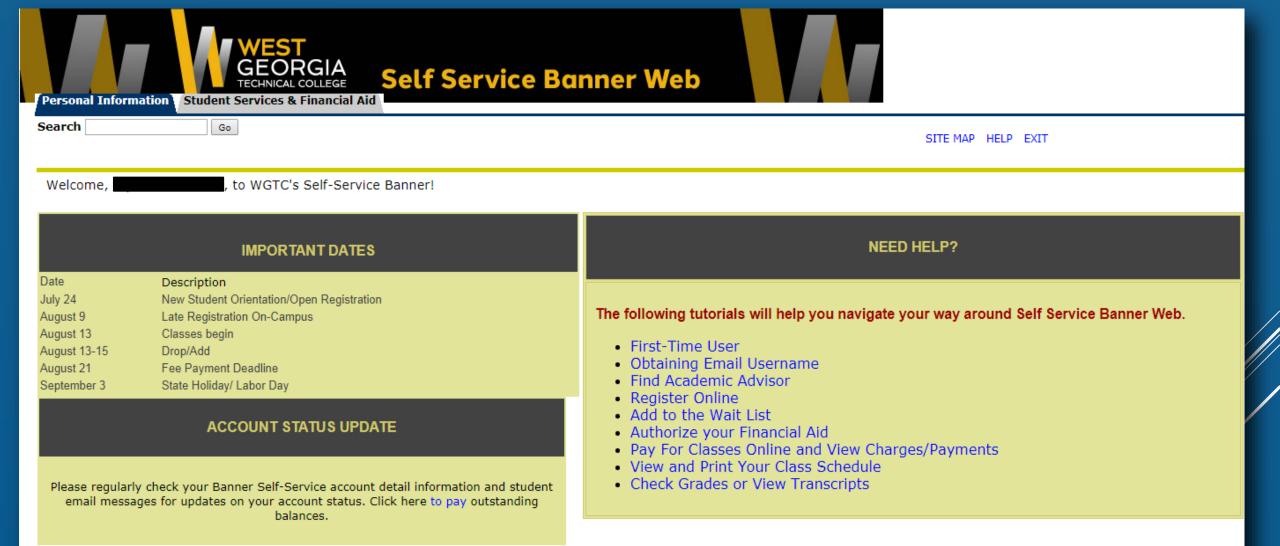
Check Grades or View Transcripts

#### NEED HELP?

Self Service Banner Web Guide (pdf) FAQs Learn about all Self Service Banner Features Student Registration Video Tutorial Need Password Reset? Technical support

Need HELP logging in or obtaining your email username?							
User ID:	900						
PIN:	•••••						
Login	Forgot PIN?						

- User ID is your 900 Student ID Number listed on your Admissions documentation
- First time users the password will be your six digit date of birth MMDDYY (if you were born in 1989 only use 89 for YY)
- If it is your first time logging in the system will automatically prompt you to change your password and set up security questions.
- If you can not remember your password later or if it is not working, click "Forgot PIN?" answer the security questions and change your password.
- If you get completely locked out of your BannerWeb account, please contact the Registrar's Office. Staff can reset your password back to your D.O.B. (MM/DD/YY) once student information is verified.



Registration; Student Records; Financial Aid



Personal Information

View or update your address(es), phone number(s), e-mail address(es), emergency contact information, & marital status; View name change & social security number change information; Change your PIN; Customize your directory profile .

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# Orientation

This page lists the classes meeting your selection. To register for classes, check the box in front of the CRN, scroll to the bottom and click Register. Clicking Add to Worksheet will put the classes into the Add Class Worksheet table on the Add or Drop Classes page and allow you to continue choosing classes.

C in front of the CRN indicates the class has reached maximum capacity and is closed for registration.

SR indicates student status prevents your registration, contact your advisor for assistance.

NR indicates course restrictions prevent your registration, contact your advisor for assistance.

\*\*Additional Proctor Cost Information

#### AC Sections Found

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Se

St	Select	CRN Subj Crse	Sec	Cmp	Cred Title	Days	Time	Cap	Act Re	m V	VL Cap	WL Act	WL Rem	Instructor	Date (MM/DD)	Location	Attribute
Ch	NR	20140 BIOL 2113	0	10	3.000 Anatomy and Physiology I	MW	08:00 am-09:15 am	48	43 5	8	;	0	8	Ezzard C. Carter (P)	08/13-12/10	LAGRAN WC202	
CI .	NR	20141 BIOL 2113	0	10	3.000 Anatomy and Physiology I	MW	05:30 pm-06:45 pm	48	45 3	8	4	0	8	Ezzard C. Carter (P)	08/13-12/10	LAGRAN WC202	
	NR	20142 BIOL 2113	0	10	3.000 Anatomy and Physiology I	MW	11:00 am-12:15 pm	24	20 4	8	1	0	8	David Cornelius Wortham (P)	08/13-12/10	LAGRAN WC202	
	NR 2	20677 BIOL 2113	0	3	3.000 Anatomy and Physiology I	MW	08:00 am-09:15 am	44	37 7	8	4	0	8	Ashlie Blinn ( <u>P</u> )	08/13-12/10	DOUGLS 161	
Tu -	NR	20797 BIOL 2113	0	6	3.000 Anatomy and Physiology I	М	12:30 pm-03:00 pm	48	46 2	8	1	0	8	Joey Glenn Yarbrough ( <u>P</u> )	08/13-12/10	MURPHY 2101B	
		20798 BIOL 2113	0	6	3.000 Anatomy and Physiology I	W	09:30 am-12:00 pm	24	25 -1	8	1	0	8	Joey Glenn Yarbrough ( <u>P</u> )	08/13-12/10	MURPHY 2101B	
		20799 BIOL 2113	0	6	3.000 Anatomy and Physiology I	М	05:00 pm-07:30 pm	48	46 2	8	1	0	8	Heather M Hatch (P)	08/13-12/10	MURPHY 2101B	
۷.	NR 2	20996 BIOL 2113	0	5	3.000 Anatomy and Physiology I	Т	09:30 am-12:00 pm	54	53 1	8	1	0	8	Jeremy Bishop ( <u>P</u> )	08/13-12/10	NEWNAN A136	
	<u>c</u>	21050 BIOL 2113	0	5	3.000 Anatomy and Physiology I	Т	05:30 pm-08:00 pm	24	26 -2	8	1	0	8	Elizabeth Collinsworth ( <u>P</u> )	08/13-12/10	NEWNAN A242	
	C 2	21153 BIOL 2113	0	1	3.000 Anatomy and Physiology I	TR	12:30 pm-01:45 pm	32	37 -5	8	l -	0	8	Caycee J Creamer (P)	08/13-12/10	CARROL 114	
	NR	21155 BIOL 2113	0	1	3.000 Anatomy and Physiology I	MW	05:30 pm-06:45 pm	40	38 2	8	l -	0	8	Anabelle R. Tedder ( <u>P</u> )	08/13-12/10	CARROL 114	
	NR	21157 BIOL 2113	0	1	3.000 Anatomy and Physiology I	TR	11:00 am-12:15 pm	40	37 3	8	k i i i	0	8	Caycee J Creamer ( <u>P</u> )	08/13-12/10	CARROL 114	
	NR	20143 BIOL 2113L	0	10	1.000 Anatomy & Physiology Lab I	М	09:30 am-12:00 pm	24	21 3	8	l -	0	8	Blake S Conner ( <u>P</u> )	08/13-12/10	LAGRAN WC616	
	NR	20144 BIOL 2113L	0	10	1.000 Anatomy & Physiology Lab I	W	09:30 am-12:00 pm	24	21 3	8	J. Contraction of the second sec	0	8	Blake S Conner ( <u>P</u> )	08/13-12/10	LAGRAN WC616	
	NR	20145 BIOL 2113L	0	10	1.000 Anatomy & Physiology Lab I	W	12:30 pm-03:00 pm	24	19 5	8	1	0	8	Blake S Conner (P)	08/13-12/10	LAGRAN WC616	
	NR	20146 BIOL 2113L	0	10	1.000 Anatomy & Physiology Lab I	М	07:00 pm-09:30 pm	24	19 5	8	1	0	8	Blake S Conner (P)	08/13-12/10	LAGRAN WC616	
	NR	20147 BIOL 2113L	0	10	1.000 Anatomy & Physiology Lab I	W	07:00 pm-09:30 pm	24	18 6	8	J. Contraction of the second sec	0	8	Blake S Conner (P)	08/13-12/10	LAGRAN WC616	
	NR	20679 BIOL 2113L	0	3	1.000 Anatomy & Physiology Lab I	М	09:30 am-12:00 pm	22	21 1	8	1	0	8	Maria Caroline Rivas ( <u>P</u> )	08/13-12/10	DOUGLS 126	
	NR 2	20680 BIOL 2113L	0	3	1.000 Anatomy & Physiology Lab I	W	09:30 am-12:00 pm	22	21 1	8	1	0	8	Maria Caroline Rivas (P)	08/13-12/10	DOUGLS 220D	
	NR	20800 BIOL 2113L	0	6	1.000 Anatomy & Physiology Lab I	М	12:30 pm-03:00 pm	24	22 2	8	J. Constant	0	8	Heather M Hatch (P)	08/13-12/10	MURPHY 1134B	
	NR	20801 BIOL 2113L	0	6	1.000 Anatomy & Physiology Lab I	М	09:30 am-12:00 pm	24	22 2	8	1	0	8	Joey Glenn Yarbrough ( <u>P</u> )	08/13-12/10	MURPHY 1134B	
	NR	20802 BIOL 2113L	0	6	1.000 Anatomy & Physiology Lab I	R	12:30 pm-03:00 pm	24	20 4	8	1	0	8	Heather M Hatch (P)	08/13-12/10	MURPHY 1134B	
	NR	20803 BIOL 2113L	0	6	1.000 Anatomy & Physiology Lab I	Т	05:30 pm-08:00 pm	24	17 7	8	) (	0	8	Joey Glenn Yarbrough ( <u>P</u> )	08/13-12/10	MURPHY 1134B	
	NR	20806 BIOL 2113L	0	6	1.000 Anatomy & Physiology Lab I	Т	12:30 pm-03:00 pm	24	21 3	8	į.	0	8	Heather M Hatch (P)	08/13-12/10	MURPHY 1134B	
	NR	20989 BIOL 2113L	0	5	1.000 Anatomy & Physiology Lab I	М	09:30 am-12:00 pm	24	20 4	8	i -	0	8	Michael A Arterburn (P)	08/13-12/10	NEWNAN A247	
	NR 2	20991 BIOL 2113L	0	5	1.000 Anatomy & Physiology Lab I	М	12:30 pm-03:00 pm	24	22 2	8	4	0	8	Michael A Arterburn (P)	08/13-12/10	NEWNAN A247	
	NR	21053 BIOL 2113L	0	5	1.000 `	W	05:30 pm-08:00 pm	24	20 4	8	ł. – P	0	8	Elizabeth Collinsworth (P)	08/13-12/10	NEWNAN A247	
	NR	21159 BIOL 2113L	0	8	1.000 Anatomy & Physiology Lab I	М	07:00 pm-09:30 pm	20	18 2	8	) (	0	8	Anabelle R. Tedder (P)	08/13-12/10	CARROL CCA204	
	<u>c</u>	21160 BIOL 2113L	0	8	1.000 Anatomy & Physiology Lab I	Т	02:30 pm-05:00 pm	20	21 -1	8	i	0	8	Caycee J Creamer (P)	08/13-12/10	CARROL CCA204	
		21162 BIOL 2113L		8	1.000 Anatomy & Physiology Lab I		05:30 pm-08:00 pm			8		0	8	Caycee J Creamer (P)	08/13-12/10	CARROL CCA204	
	<u>ر</u> ۲	21163 BIOL 2113L	0	8	1 000 Anatomy & Physiology Lab L	w	07-00 nm-09;30 nm	20	20 <b>,</b> ^.	8		ر <mark>ر</mark> د	<u>_8_</u> _	Anahelle R Tedder (P)	08/13-12/10	ഺൖ൜൭൙൙൜	15

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# 🥆 Registration

Select Term Add/Drop/Wii	Fall Sem 2018 Oct 04, 2018 10:58 am	
Look-up Clas: Student Deta Check Your R	Displayed below are various items which may affect your registration. Your Time Ticket, Holds, Academic Standing, Student Status, Class, and Curriculum may prevent registration or restrict the courses you will be permitted to select.	
check four h	🖋 You have no Registration Time Ticket. You may register at any time.	
Tutorials	Vou have no Holds which prevent registration.	
Registration	🖋 Your Academic Standing is Satisfactory Progress which permits registration.	
Waitlist Tute	🖋 Your Student Status permits registration.	
	Your Class for registration purposes is Sophomore (>45 hrs).	
	Earned Credit	
	Level Type Hours	
	Credits Transfer	
	Credits Institutional	
	Curriculum Information	
	Current Program	
	Level:	
	Program:	
	Admit Term:	
	Admit Type: Catalog Term:	
	College:	
	Campus:	
	Major and Department:	

#### Degree Works Advising System

A new tool to follow your progress towards graduation. See what requirements have been met and what is still needed to graduate.

#### Registration

Add or drop classes; Display your class schedule; Check your Registration Status.

#### Student Records

View your Holds; Charges and Payments; Pay Online; Display your Grades, Transcript and General Student Info including Primary Advisor.

#### Financial Aid

Apply for Financial Aid; Review the status of your financial aid applications; Check status of document requirements; Review loans.

#### Financial Aid Student Authorization

Online PELL Authorization for payment of charges other than tuition and mandatory fees.

Student Records	Select Term for Payment Term Code	* Enter Payment Amount*	
View Holds Account Detail by Term Pay Online (View Amount Due) Final Grades	Fall Semester (201912) ▼ Select Term	Term Code Fall Semester (201912)	
Academic Transcript Account Summary by Term Select Tax Year Tax Information New! Tax Notification		Account Balance Current Balance: 0.00 Current Aid: 0.00 Total Due: 0.00 Payment Amount:	
View Student Information View Status of Transcript Requests Order Official Transcript		Pay By Credit Pay By Check	

# Pay Tuittion and Fees

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These are the holds on your record. Some will prevent registration others will not allow transcript viewing. A Business Office Hold will prevent registration. Please contact the cashier in the business office on any campus location. Please contact the Admissions Office for questions concerning the holds on your account.

This will show your balance, Authorized Financial Aid, and any memos.

# Student Records

View Holds ' Account Detail by Term Pay Online (View Amount Due) Final Grades Academic Transcript Account Summary by Term Select Tax Year Tax Information New! Tax Notification View Student Information View Status of Transcript Requests Order Official Transcript

A list of all classes taken, enrolled, withdrawn from and if it is a Certificate, Diploma, or Degree Program. It will also show Academic standing each semester and any or all majors.

If you need a 1098-T form it will be located under Tax Information. This will also show when the original was mailed out.

> This is your information on the first time you attended, last time attended, status, student type (new or returning) which campus, residency, citizenship, and Advisor assignment.

If you order an Official Transcript, you will be able to view the status of any request.

Detailed Payments by each Semester.





West Georgia Technical College Waco, GA

#### Transcript Ordering Services West Georgia Technical College

Do not use browser back or forward buttons Your session will time out after **60 minutes** of no activity

Begin Order

#### Information from West Georgia Technical College

Please choose the PDF Option as your delivery method for a quicker receive time.

If you need an unofficial transcript you may obtain it through your banner web account.

#### Pricing and Payment

- Authorization Info
- Ordering Overview
- Electronic Transcripts



How to Order an Official Transcript



#### Degree Works Advising System

A new tool to follow your progress towards graduation. See what requirements have been met and what is still needed to graduate.

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Apply for Financial Aid; Review the status of your financial aid applications; Check status of document requirements; Review loans.

#### Financial Aid Student Authorization

Online PELL Authorization for payment of charges other than tuition and mandatory fees.

# **Financial Aid**

- Eligibility– this will show any holds, and academic progress, Status of Aid.
- Award Information—this will show any aid awarded for each term.

# **Financial Aid Student Authorization**

• Where you can Authorize aid to pay for charges other than tuition and fees such as late fees.



# QUESTIONS?

https://www.westgatech.edu/help-center/

