COVID Notification Steps: Fall 2020

Employees and students are to monitor themselves for any symptoms on a daily basis. **Do NOT come to campus if experiencing symptoms** listed on the CDC website.

**IF**

- Confirmed COVID-19 (positive test results)
- Suspected COVID-19 Due to Exposure (Symptomatic or Asymptomatic)
- Suspected COVID-19 Due to Experiencing Symptoms (high temperature, cough, loss of taste, etc. – see CDC website)

**Contact the WGTC COVID Response Team via email:**
COVID@WestGATech.edu

**Be sure to include:**
- Name
- Student ID (if student)
- Last date on campus (include all campuses, if more than one)
- Indicate if you were wearing PPE when on campus
- Date of test result. Or, if not tested, date of exposure or onset of symptoms.
- Other details of exposure

Communication will primarily be handled via email, but if you also include your phone number, voice communication may expedite the process in certain cases.

The COVID Response Team will consult with and advise you regarding appropriate next steps.

You will need to satisfy certain requirements (as set forth by the CDC and GDPH) before being able to return to campus. Those requirements may consist of, but not be limited to:
- 10 days have passed since positive test, exposure, or symptoms first appeared and have marked improvement AND remained without fever (temp over 100.4) for 3 days without fever reducing medication;
- OR A negative COVID test result.
- Clinical site approval may also be required for students or clinical instructors in that setting.

The COVID Response Team will also communicate with all others who may be affected by the reported case, as appropriate.

As set forth in its student catalog, West Georgia Technical College does not discriminate on the basis of race, color, creed, national or ethnic origin, sex, religion, disability, age, political affiliation or belief, genetic information, veteran status, or citizenship status (except in those special circumstances permitted or mandated by law). The following persons have been designated to handle inquiries regarding the non-discrimination policies: Equity (Title IX) Coordinator, Dean of Students, 770.755.7839, 200 Campus Drive, Newnan, GA 30263. ADA (Section 504) coordinator is V.P. of Administrative Services, 678.664.0533, 401 Adamson Square, Carrollton, GA 30117.