

WGTC 3.20

Visitors

West Georgia Technical College does not allow visitors to stay with employees for an extended period of time. The Faculty or Staff of WGTC who have children need to ensure they have made prior arrangements for their children based on their approved work schedules. Children, other family, or visitors are not allowed to stay at the work place; this is forbidden under any circumstances. This policy also applies to students. Students are not allowed to bring children or visitors to their classrooms of instruction for any purpose.

This policy is based on guidelines from the Georgia Department of Administrative Services Risk Management Division.

Reference: State Board Procedure 4.3.2p7.
<https://www.tcsg.edu/tcsgpolicy/files/4.3.2p7.pdf>

Policy Source: West Georgia Technical College	Policy Manager: Vice President, Administrative Services	Effective: 3/2009
Division: Administrative Services		Reviewed: 7/2021 Revised: