

**WGTC 5.17**

**Solicitation (including commercial sales and charitable, political, or religious solicitation) by Off-Campus Individuals or Organizations**

No off-campus individual or organization may distribute literature, advertise, solicit customers, recruit volunteers, employees or members, seek donations, or make sales on campus without the express authorization of the Vice President of Student Affairs.

Vendors requesting authorization to offer products or services on campus must submit an online solicitation request form. The form will ask for groups to specify all products and services to be offered, and indicating the specific dates and campus for which they are seeking authorization. Approval of all requests shall be at the discretion of the Vice President of Student Affairs and the Manager of Student Life, or an appointed designee.

West Georgia Technical College reserves the right to refuse a vendor access to the campus that does not align with the core values and mission of the college.

This policy does not apply to individuals or organizations who are invited to campus by authorized West Georgia Technical College administrative personnel as part of an approved College activity or event.

Policy Source: West Georgia Technical College	Policy Manager: Vice President, Student Affairs	Effective: 3/2009
Division: Student Affairs		Reviewed: 7/2021 Revised: 7/2021