

## **WGTC 5.18**

### **Articulation and Transfer**

West Georgia Technical College adheres to the Technical College System of Georgia policy for awarding previous college credit. Traditional course credit may be awarded for courses completed with a "C" or better from a college, university, or other postsecondary institution accredited by a regional or national accrediting agency recognized by the U.S. Department of Education. Full credit will be awarded for courses taken under approved standards within the system, subject to the receiving institution assuring that accreditation requirements are met. Non-Traditional course credit may be awarded for military training or corporate courses where appropriate through the prior learning assessment. Transfer credit awarded should be indicated on transcript/permanent records by the use of the letters "TR." To comply with state policy, West Georgia Technical College requires that a minimum of twenty-five percent (25%) of the course work of a particular program of study be completed at WGTC in order to grant the award.

West Georgia Technical College catalog states specific technical, science, and Health Services courses may not be considered for transfer credit after seven years.

### **Secondary School Articulation**

West Georgia Technical College is required to establish articulation agreements with interested area high schools to ensure that students receive course credit when established competencies have been achieved. West Georgia Technical College is required to develop formal written agreements with interested area high schools that give credit based on competencies achieved in selected courses.

West Georgia Technical College must validate student competencies before awarding articulated credit for competencies learned in high school by administering the final examination/exemption examination for the course to be articulated. Articulated credit awarded should be indicated on transcript/permanent records by use of the letters "AC."

## **Standardized Exam Credit**

West Georgia Technical College will award credit based on nationally normed exams including, but not limited to, the following:

**CLEP** - Credit will be awarded for successful completion of any appropriate CLEP (College Level Examination Program) subject area examinations. Credit should be awarded based on score recommendations of the Council on College Level Services.

**Advanced Placement Examinations** - Credit will be awarded to students who have taken appropriate courses (determined equivalent to courses offered at West Georgia Technical College) in high school and achieve a score of 3 or more on the Advanced Placement Examination.

**International Baccalaureate Credit**- Credit will be awarded to students who have taken appropriate courses in high school and achieve a score of 3 or more on the International Baccalaureate Examination. The IB Examinations are offered by the International Baccalaureate Examination Board.

**Military Training Credit** – The College may award credit for training received in the Armed Forces. The training is certified by the Guide to the Evaluation of Education Experiences in the Armed Services, published by the American Council on Education or by the official catalog of the Community College of the Air Force or some similar document. Credit is given when training experience meets required competencies of courses offered at the institution.

**Institutional Exemption Exam** – The College permits students to exempt courses by demonstrating thorough mastery of written and/or performance tests that have been developed locally and adequately demonstrate achievement of the necessary competency level.

**Prior Learning Assessment (PLA)**- The College may award college credit for on the job learning, corporate training, independent study, military service, or volunteer service that is consistent with TCSG's mission and ensures that course work and learning outcomes are at the collegiate level and comparable to the institution's own academic programs. The college must engage in a process for evaluating the knowledge and skills acquired in order to award college credit. The college assumes responsibility for the academic quality of any course work or credit recorded on the institution's transcript.

Reference: State Board Policy 5.1.8.  
State Board Procedure 5.1.8p.  
<https://tcsg.atlassian.net/wiki/spaces/policymanual/overview>

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