

## **WGTC 5.2**

### **Admissions**

In accordance with the Technical College System of Georgia's Statement of Equal Opportunity, West Georgia Technical College does not discriminate on the basis of race, color, creed, national or ethnic origin, gender, religion, disability, age, political affiliation or belief, genetic information, veteran status, or citizenship status (except in those special circumstances permitted or mandated by law).

Admission to West Georgia Technical College is a multi-step process that consists of an evaluation of prior academic experience and assessment for postsecondary readiness of eligible applicants. Admission to Health Sciences diploma and degree programs is based on a competitive selection process. There are minimum requirements for admission to individual Health Sciences programs, and meeting minimum requirements does not guarantee admission to the program.

A General Education Diploma (GED) or high school diploma (verified by an official transcript including graduation date and diploma type) will be required for admission unless otherwise specified by the program's standards. High school diplomas from unaccredited institutions, Certificates of Attendance, or special education diplomas are not recognized for admission purposes. The applicant must have been awarded a high school diploma from a secondary school that is on the TCSG approved accreditation agency list. WGTC will accept a high school diploma from a public school that is not accredited by one of the approved agencies but is regulated by a school system and the state department of education. Graduates of unaccredited high schools must obtain a GED.

Students with diplomas from secondary and post-secondary schools located outside the United States must have their transcripts evaluated for equivalency by an approved outside evaluation organization.

Applicants who have successfully completed (C or better) a minimum of 30 semesters or 45 semester hours at the degree level may submit official transcripts from all previously attended colleges accredited by an accepted accrediting agency in lieu of a GED or high school diploma.

Applicants of home schools who did not attend a recognized accredited program may be admitted by submitting the documentation for the alternative path for admission identified in the State Board Policy 6.2.1.

Applicants who have attended another college or colleges accredited by an accepted accrediting agency must submit official transcripts from each college. The original transcript from the college where a course was completed is required for course transfer consideration.

**Admissions Appeal**

Applicants who feel they were unjustly denied admission to West Georgia Technical College may appeal to the Vice President for Student Affairs. The appeal must be made in writing within five days of the student’s receipt of the admissions denial letter. The Vice President for Student Affairs will make a written report of findings within ten working days of receipt of the written appeal. Further appeal may be made to the President of the College.

Reference: State Board Policy 6.2.1.  
<https://www.tcsg.edu/tcsgpolicy/files/6.2.1.pdf>

State Board Procedure 6.2.1p.  
<https://www.tcsg.edu/tcsgpolicy/files/6.2.1p.pdf>

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