

# Admissions Checklist



Apply Here!

1

## Complete the Application

You'll fill out our application on our website. It will ask you to select your student type. "Beginning" is for first time students!

2

## Submit Your Essays (Documents)

You will need to submit your Lawful Presence and Proof of Residency. Often, a Driver's License/State ID will work for both, but if not we will reach out and ask for more.

3

## Submit Your Transcript

Your high school, GED, or College transcript will need to be sent to us directly. Please reach out to them to request it! We cannot accept it from students unless it is in a sealed envelope.

4

## OKTA & Email Set Up

You'll receive an email with your student email and Banner ID. You will go to "MyWGTC Portal" on a computer and use your student email and 8 digit birthday to sign in and follow the steps to set up OKTA. (Password Example: 12022000)

5

## Sign Up for New Student Orientation

Log into your "MyWGTC Portal" on the website. Click on the card that says "Welcome New Student Orientation" and fill out the form. Confirmation will be sent to your student email!

6

## Advising and Financial Aid

Be sure to submit your FAFSA on [www.studentaid.gov](http://www.studentaid.gov) and reach out to advising about your classes!

