



## Commercial Construction Contract Administrator (CCL1) – 36 Credit Hours

### Program Description:

Embark on a transformative journey with our Commercial Construction Contract Administrator Certificate! Discover your potential to lead groundbreaking projects, hone your skills, and innovate in the dynamic world of construction. From towering skyscrapers to vibrant commercial spaces, we'll equip you with the tools and mindset for success. With hands-on experience and a focus on problem-solving and communication, you'll emerge ready to shape the future of the industry. Join us and unleash your creativity – together, we'll build something extraordinary!

### Contact:

**Edwin Cordero, Program Director**  
678-664-0596  
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### Website:

<https://www.westgatech.edu/program-explorer/industrial-trades-automation-construction/>

### Pre-Certificate Requirements

Program Specific

- Carroll Campus
- Prerequisites – Minimum Grade of C required.

### Set the Track, Start the Track, Stay on Track

*Meet with an Advising Coach to Stay on Track. S = Semester; CR = Credit Hours; FA = Fall; SP = Spring; SU = Summer; ALL=any semester*

✓	Grade	Semester 1	S	CR	Notes & Milestones
		CCMN 1000: Introduction to Construction & Development	FA	2	
		CCMN 1040: Construction Safety	FA	4	
				6	Program Semester Hours
✓	Grade	Semester 2	S	CR	Notes & Milestones
		CCMN 1020: Building Technologies and Methods	SP	4	
		CCMN 1030: Construction Graphics	SP	3	
		ACCT 1100: Financial Accounting I	SP	4	
				11	Program Semester Hours
✓	Grade	Semester 3	S	CR	Notes & Milestones
		CCMN 1060: Construction Estimating I	SU	4	Pre-Req CCMN 1030
				4	Program Semester Hours
✓	Grade	Semester 4	S	CR	Notes and Milestones
		CCMN 2010: Construction Law	FA	3	
		CCMN 2070: Construction Estimating II	FA	4	Pre-Req CCMN 1060
				7	Program Semester Hours
✓	Grade	Semester 5	S	CR	Notes and Milestones
		CCMN 2020: Construction Scheduling	SP	4	
		CCMN 2040: Construction Project Management	SP	4	
				8	Program Semester Hours

Always check online <https://www.westgatech.edu/> and meet with your Advising or Faculty Coach to ensure you are viewing the latest and most accurate information.

**Employment Opportunities:** <https://www.westgatech.edu/student-life/career-services/>

**Financial Aid by Program:** <https://www.westgatech.edu/wp-content/uploads/2019/02/Available-Financial-Aid-by-Program.pdf>

As set forth in its student catalog, West Georgia Technical College complies with the Technical College System of Georgia (TCSG). The TCSG State Board prohibits discrimination on the basis of an individual's age, color, disability, genetic information, national origin, race, religion, sex, or veteran status ("protected status"). No individual shall be excluded from participation in, denied the benefits of, or otherwise subjected to unlawful discrimination, harassment, or retaliation under, any TCSG program or activity because of the individual's protected status; nor shall any individual be given preferential treatment because of the individual's protected status, except the preferential treatment may be given on the basis of veteran status when appropriate under federal or state law. The following person(s) has been designated to manage inquiries regarding the nondiscrimination policies: Equity (Title IX) Coordinator: Melinda Hofius, Dean of Students 770.537.5722, 176 Murphy Campus Blvd., Waco, GA 30182; ADA (Section 504) Coordinators: Students: Zelma Jones, Career and Student Support Services Manager, 770.824.5245, 176 Murphy Campus Blvd., Waco, GA 30182, Student504@westgatech.edu, Employees: Teresa Jiles, Human Resources Manager, 770.537.6056, 176 Murphy Campus Blvd., Waco, GA 30182, wgtcHR@westgatech.edu