



Early Childhood Program Administration (ECP1)—9 Credit Hours

Program Description:

The Early Childhood Care and Education Program Administration TCC program is a sequence of three courses designed to prepare students for a job as manager of a Childcare Learning Center or a Group Day Care Center. The program emphasizes child growth and development and management and administration issues involved in managing a child care center. Graduates have qualifications to be employed in early care and education settings including child care centers, Head Start, and Georgia Pre-K programs.

Current employees in a childcare center that hold current CDA and CPR/First Aid (infant, child, adult) cards, contact program director for possible course credits.

High School students what have taken ECCE classes and the NOCTI exam, contact program director for possible course credits.

Contact:

Joyce Freeman, Program Chair
678-664-0562
joyce.freeman@westgatech.edu

Website:

<https://www.westgatech.edu/program-explorer/early-childhood-care-and-education/>

Campus:

Courses may rotate on Carroll, Coweta, Douglas, LaGrange, and Online

Set the Track, Start the Track, Stay on Track

Meet with an Advising Coach to Stay on Track. S = Semester; CR = Credit Hours; FA = Fall; SP = Spring; SU = Summer; ALL=any semester

✓	Grade	Course	S	CR	Notes & Milestones
		ECCE 1103 Child Growth and Development	ALL	3	
		ECCE 2320 Program Administration and Facility Management	SU	3	
		ECCE 2322 Personnel Management	SU	3	

Always check online <https://www.westgatech.edu/> and meet with your Advising or Faculty Coach to ensure you are viewing the latest and most accurate information.

Note: If a course is full or unavailable when you attempt to register, please select an available course from any term listed, given you have satisfied the required pre-requisite.

Employment Opportunities: <https://www.westgatech.edu/student-life/career-services/>

Financial Aid by Program: <https://www.westgatech.edu/financial-aid/types-of-aid/>

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