



A Unit of the Technical College System of Georgia

Office of Student Financial Aid
WGTC School Code 010487 (Waco)
Phone: 855-286-3462
Email: FinancialAid@westgatech.edu
www.westgatech.edu/financial-aid

Position: Federal Work Study/Early Childhood Classroom Assistant

Location: Site To Be Determined

Department: Early Childhood Care and Education

Reports To: Joyce Freeman/Site Supervisor

Nature of Duties: Early Childhood Classroom Assistant position provides the student with the opportunity to gain a supervised experience in an actual or simulated work site allowing demonstration of knowledge and techniques obtained from ECCE course work. Students will assist lead teacher with material preparation and implementation of lessons, reading to children, leading small group activities, interacting with and directing students, organizing activities, participating in or leading music activities, playground activities, and any general duties needed in the classroom.

Minimum Qualifications:

- Must be enrolled as a student at West Georgia Technical College
- Student must have a completed FAFSA for the designated aid year and must be eligible for federal aid
- Completed ECCE 1105, Health, Safety, & Nutrition

Preferred Qualifications:

- Organizational skills
- Oral and written communication skills
- Ability to take and follow direction from supervisor

Salary/Benefits: \$12 per hour; no benefits

Method of Application: Interested candidates must [apply online](#) through the [Federal Work Study Program](#) section of the WGTC website.

Note - Selected candidates must successfully complete a background check to include employment references, criminal history, and verification of employment prior to hire.

Employment Policy

The Technical College System of Georgia and West Georgia Technical College do not discriminate on the basis of race, color, creed, national or ethnic origin, gender, religion, disability, age, political affiliation or belief, disabled veteran, veteran of the Vietnam Era, or citizenship status (except in those special circumstances permitted or mandated by law) in educational programs, activities, admissions or employment. All applicants will be considered; however, only selected applicants may be interviewed. Approval of employment does not constitute a contract. Continued employment is contingent upon job performance and funding.