



A Unit of the Technical College System of Georgia

Office of Student Financial Aid
WGTC School Code 010487 (Waco)
Phone: 855-286-3462
Email: FinancialAid@westgatech.edu
www.westgatech.edu/financial-aid

Position: Federal Work Study/Public Library Children's Specialist Assistant

Location: West Georgia Regional Public Library System

Department: ECCE Program

Reports To: Joyce Freeman

Nature of Duties: Assisting the Children's Specialist in preparing & executing storytime by- gathering books, puppets, & props, reading to groups of children, gathering craft materials, assisting with crafts, returning books, puppets, props, etc., and completing other task related assignments with Children's Specialist guidance. ECCE student is provided the opportunity to gain a supervised experience in an actual work site allowing the demonstration of techniques obtained in Early Childhood course work.

Minimum Qualifications:

- Must be enrolled as a student at West Georgia Technical College
- Student must have a completed FAFSA for the designated aid year and must be eligible for federal aid

Preferred Qualifications:

- Enjoys working with children 8 years old and under
- Organizational Sills
- Oral and sritten communication skills
- Ability to take and follow direction from a supervisor

Salary/Benefits: \$12 per hour; no benefits

Method of Application: Interested candidates must [apply online](#) through the [Federal Work Study Program](#) section of the WGTC website. Applicants will be contacted by area supervisor for interviews.

Note - Selected candidates must successfully complete a background check to include employment references, criminal history, and verification of employment prior to hire.

Employment Policy

The Technical College System of Georgia and West Georgia Technical College do not discriminate on the basis of race, color, creed, national or ethnic origin, gender, religion, disability, age, political affiliation or belief, disabled veteran, veteran of the Vietnam Era, or citizenship status (except in those special circumstances permitted or mandated by law) in educational programs, activities, admissions or employment. All applicants will be considered; however, only selected applicants may be interviewed. Approval of employment does not constitute a contract. Continued employment is contingent upon job performance and funding.