

# MOA Coordinator- USDOE Office of Civil Rights

Title IX Peer Group January 26, 2023

#### MEET OUR TEAM



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**General Counsel** 

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Exec Director of Legal Services

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Policy Coordinator/ MOA Coordinator

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Legal Assistant

#### Purpose

1- The USDOE OCR requires all schools receiving federal funds to comply with the provisions outlined in Title IX and ADA Section 504.

2- Our goal at TCSG is to assist you in guaranteeing that no known discrimination is occurring and seeming discrimination is addressed. (e.g., lack of adequate parking for the disabled)

# What to Expect

- TCSG's Information Technology and Data Resources (ITDR) conducts a review of all eligible colleges.
  - Eligible colleges are those who have not been assessed for the past seven years.
- U.S. Census data is included for a current assessment of the demographics in the areas your college serves.

ITDR will analyze this civil rights data and use a point system to determine which technical colleges should be targeted for an MOA compliance review for the 2022-2024 Biennial Report. The maximum number of points a Technical College can receive is 5. Listed below are the five criteria:

- 1. Black student enrollment for each program group.
- 2. Hispanic student enrollment for each program group.
- 3. Asian student enrollment for each program group.
- 4. Enrollment by sex for each program group.
- 5. Enrollment by disability for each program group.

#### Facilities Inspection

- Parking Lot Assessment
- Records of site development, reconstruction, and if dates are prior to 2010.

- Door Pressure Testing
- Visible Notices
- Classroom Configuration
- Table Height
- Access

PANEL: Section 504 Coordinator, Title IX Coordinator, Special Populations Coordinator, and Admissions Counselors

"Are you aware of any courses or programs that traditionally have had disproportionate enrollments based on sex or disability?"

#### Admissions and Dual Enrollment

"Do you work with Dual Enrollment students? How do you work with the High School to provide services to them?"

Financial Aid

VPAA/ VPSA

"Are all students given the opportunity to apply for scholarships and financial assistance? If not, why?"

"How are service animals treated in the context of classroom expectations, others who may have allergies, etc.?"

**Career Services** 

Recruiting, Marketing, and PR

"What type of work-study opportunities does the College have?"

"Is there any recruitment aside from visiting high schools?"

**HR Director** 

IT

"How do you determine who to interview?"

"Do you know who the Title IX Coordinator is at your college?"

**PANEL: Students** 

PANEL: Faculty

"How did you learn about the College?"

"How did you learn about your current position?"

#### POST VISIT

- TCSG constructs a Letter of Findings (LOF)
  - Details legal requirements
  - Addresses items to consider

- Then, your college constructs a Voluntary Compliance Plan (VCP)
  - Proof that items have been assessed

#### Legal Services Is Here For You

Contact Leigh with any questions about the USDOE OCR requirements for our 22 colleges.

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