

Job Description

Lead Teacher

Location: Kidzone University, 8667 Hospital Dr, Douglasville, GA 30134

Reports To: Childcare Lead Teacher

Employment Type: Full-Time

Start Date: July

Status: Open

JOB SUMMARY:

Kidzone University is seeking passionate and qualified Lead Teachers to join our dynamic early childhood education team. Lead Teachers are responsible for creating a safe, nurturing, and developmentally appropriate learning environment, supporting children's physical, social, emotional, and intellectual growth in accordance with Bright from the Start: Georgia DECAL standards

JOB RESPONSIBILITIES

KEY AREA	TASK
Classroom Leadership	Plan and implement daily lessons aligned with the Georgia Early Learning and Development Standards (GELDS).
	Maintain a safe, engaging, and organized classroom environment.
	Use positive guidance and behavior management strategies.
Child Development & Curriculum	Foster children’s development through play-based and structured learning activities.
	Assess and document children's developmental progress regularly.
	Communicate effectively with families about learning goals and student growth.
Health & Safety Compliance	Ensure proper supervision and child-staff ratios at all times.
	Adhere to sanitation and health guidelines including diapering, hand washing, and cleaning protocols.
	Monitor and report any concerns related to child safety, well-being, or development.
Team Collaboration	Work closely with assistant teachers, support staff, and the director.
	Participate in team meetings, trainings, and school events.
	Contribute to a positive, inclusive, and respectful school culture.
Family Engagement	Establish open and supportive relationships with parents and caregivers.
	Participate in parent-teacher conferences and daily communications.
	Share regular updates about curriculum and classroom activities.

Job Description

Lead Teacher

QUALIFICATIONS

Required by Bright from the Start (DECAL):	Must be at least 18 years of age. <ul style="list-style-type: none">➤ Must have one of the following:<ul style="list-style-type: none">➤ - Child Development Associate (CDA) credential.➤ - Technical Certificate of Credit (TCC) in Early Childhood Care and Education.➤ - Technical College Diploma (TCD) in Early Childhood.➤ - Associate or higher degree in Early Childhood Education or related field.➤ Completion of Health & Safety Orientation Training within first 90 days.➤ Valid CPR/First Aid Certification.➤ Satisfactory background check clearance through DECAL.➤ Ability to complete required annual training hours as set by DECAL.
Preferred:	<ul style="list-style-type: none">➤ One or more years of experience in an early childhood education setting.➤ Familiarity with the Georgia Early Learning and Development Standards (GELDS).➤ Passion for nurturing young children in a professional environment.

ADDITIONAL REQUIREMENTS

- Must be able to lift 40 pounds and participate in active supervision.
- Regular interaction with children, families, and staff in a busy child care environment.
- May require flexible hours, including occasional evenings or weekends for events or training.

Compensation & Benefits:

- Competitive hourly or salaried rate based on experience and credentials.
- Professional development and training support.
- Opportunities for advancement within Kidzone University.

How to apply:

Please submit your resume, cover letter, and references to:
kidzoneuniversity@gmail.com

Job Description

Lead Teacher

ROLE APPROVALS

Name and role	Review date	Status
Mary Estrada		
Wanda Miller		