



Medical Coding Certificate (MC41)—24 Credit Hours

Program Description:

The Medical Coding certificate program provides a basic short-term academic credential with potential for future program credit. The curriculum provides advanced training in coding skills for persons wanting to progress in their occupations or who want to prepare for full-time or part-time employment in the medical field. The Medical Coding Technical Certificate of Credit program provides basic training in anatomy and physiology, medical terminology, and medical procedural and physicians' procedural coding skills.

Contact:

Melanie Strain, Program Director
770-537-6036
melanie.strain@westgatech.edu

Website:

<https://www.westgatech.edu/program-explorer/Medical-Coding/>

Pre-Certificate Requirements

Program Specific

- Courses are 100% online.
- To register for classes please email advising@westgatech.edu Advising Coach Betevia.Harris@westgatech.edu

Set the Track, Start the Track, Stay on Track

Meet with an Advising Coach to Stay on Track. S = Semester; CR = Credit Hours; FA = Fall; SP = Spring; SU = Summer; ALL=any semester

✓	Grade	Course Names	S	CR	Notes & Milestones
		Semester 1			
		ALHS 1011 Structure and Function of the Human Body	All	5	Regular Status
		ALHS 1090 Medical Terminology for Allied Health Sciences	All	2	
		BUSN 1460 Keyboarding and Document Formatting	FA, SP	4	
		ENGL 1010 Fundamentals of English I	All	3	Program Admission
				14	Program Semester Hours
		Semester 2			
		MAST 1120 Human Diseases	All	3	Prerequisites: ALHS 1011; ALHS 1090
		MAST 1510 Medical Billing and Coding I	FA, SP	2	Prerequisites: ALHS 1011; ALHS 1090 and ENGL 1010 First 7 ½ weeks of the semester
		MAST 1520 Medical Billing and Coding II	FA, SP	3	Prerequisite: MAST 1510 Second 7 ½ weeks of the semester
		MAST 1530 Medical Procedural Coding	FA, SP	2	Prerequisite: MAST 1510 Second 7 ½ weeks of the semester
				10	Program Semester Hours

Always check online <https://www.westgatech.edu/> and meet with your Advising or Faculty Coach to ensure you are viewing the latest and most accurate information.

Employment Opportunities: <https://www.westgatech.edu/student-life/career-services/>

Financial Aid by Program: <https://www.westgatech.edu/wp-content/uploads/2019/02/WGTC-Available-Aid-By-Program-11-17-2023.pdf>

As set forth in its student catalog, West Georgia Technical College complies with the Technical College System of Georgia (TCSG). The TCSG State Board prohibits discrimination on the basis of an individual's age, color, disability, genetic information, national origin, race, religion, sex, or veteran status ("protected status"). No individual shall be excluded from participation in, denied the benefits of, or otherwise subjected to unlawful discrimination, harassment, or retaliation under, any TCSG program or activity because of the individual's protected status; nor shall any individual be given preferential treatment because of the individual's protected status, except the preferential treatment may be given on the basis of veteran status when appropriate under federal or state law. The following person(s) has been designated to manage inquiries regarding the nondiscrimination policies: Equity (Title IX) Coordinator: Melinda Hofius, Dean of Students 770.537.5722, 176 Murphy Campus Blvd., Waco, GA 30182; ADA (Section 504) Coordinators: Students: Zelma Jones, Career and Student Support Services Manager, 770.824.5245, 176 Murphy Campus Blvd., Waco, GA 30182, Student504@westgatech.edu, Employees: Teresa Jiles, Human Resources Manager, 770.537.6056, 176 Murphy Campus Blvd., Waco, GA 30182, wgtcHR@westgatech.edu.