Technical Specialist Certificate (TC13)- 36 Credit Hours

Program Description:
The purpose of the Technical Specialist certificate program is to prepare students for positions in business that require technical proficiency to translate technical information to various audiences and in various formats using written and oral communication skills. Graduates may find employment in entry-level positions in a variety of business and industry settings.

Contact:
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706-756-4584

Website:
https://www.westgatech.edu/program-explorer/transfer-programs/technical-studies/

Campus:
Courses may rotate Online, Carroll, Coweta, Douglas, LaGrange, and Murphy campus

Set the Track, Start the Track, Stay on Track
Meet with an Advising Coach to Stay on Track. S = Semester; CR = Credit Hours; FA = Fall; SP = Spring; SU = Summer

✓	Grade	Semester 1	S	CR	Notes & Milestones Prerequisite must be passed with a "C" or higher
		ENGL 1101 Composition and Rhetoric	ALL	3	Program Admission
		Choose One Math Course:			
		MATH 1111 College Algebra MATH 1101 Mathematical Modeling	ALL	3	Program Admission
		BUSN 1300 Introduction to Business	ALL	3	Program Admission
		CISM 2201 Foundations of Computer Applications	ALL	3	
				12	**Program Semester Hours**
✓	Grade	Semester 2	S		Notes & Milestones Prerequisite must be passed with a "C" or higher
		Choose 12 credit hours:			
		Additional 12 hours from Area I, II, III or IV	ALL	12	**List of courses Area I, II, III and IV**
				12	**Program Semester Hours**
✓	Grade	Semester 3	S	CR	Notes & Milestones Prerequisite must be passed with a "C" or higher
		BUSN 2190 Business Document Proofreading and Editing	FA, SP	3	Prerequisite ENGL 1010 or ENGL 1101 Corequisite BUSN 1460
		Area II **Choose One**	ALL	3	**Area II courses**
		Choose One Area IV Course:			
		ARTS 1101 Art Appreciation	ALL	3	Program Admission
		MUSC 1101 Music Appreciation	ALL	3	Program Admission
		THEA 1101 Theater Appreciation	ALL	3	Program Admission
		HUMN 1101 Introduction to Humanities	ALL	3	Prerequisite ENGL 1101
		RELG 1101 World Religions	ALL	3	Prerequisite ENGL 1101
		ENGL 2110 World Literature	SP	3	Prerequisite ENGL 1101
		ENGL 2130 American Literature	ALL	3	Prerequisite ENGL 1101
		ENGL 2310 English Literature	SP	3	Prerequisite ENGL 1101
		MGMT 1100 Principles of Management	ALL	3	
				12	**Program Semester Hours**

Always check online https://www.westgatech.edu/ and meet with your Advising or Faculty Coach to ensure you are viewing the latest and most accurate information.

Employment Opportunities: https://www.westgatech.edu/student-life/career-services/

Articulation Agreements: https://www.westgatech.edu/admissions/registrars-office/articulation-agreements/

Financial Aid by Program: https://www.westgatech.edu/financial-aid/types-of-aid/